

Bureau of Administration
Priorities for FY2011 Budget Presentation
Jan. 11, 2010

1. Work with state agencies to further minimize executive branch motor vehicle travel. (Executive branch employees reduced travel in state vehicles by 1.8 million miles – a 5.7% reduction from FY08 to FY09.)
 - Continue detailed agency vehicle usage metrics and reporting to agencies.
 - Increased coordination with agency travel coordinators.
 - Identifying and implementing further use of technology to reduce travel.

2. Reduce state government electrical consumption and heating expenses.
 - Implement as many Energy Conservation Measures identified in statewide energy report as funding will allow. (Improving mechanical systems and automating building controls, decreased energy use in Capitol complex buildings by 6.6% from FY08 – 09)

3. Complete capitol complex renovation projects and consolidate office space in Pierre.
 - Complete McKay renovation and move Dept. of Education to second floor.
 - Close Children and Adult Nutrition Services (CANS) lease and move to McKay.
 - Close two BIT leases and move to Kneip.
 - Realign space in the Kneip building between DSS, BIT and Labor.
 - Close MMIS lease for both BIT and DSS and move to Kneip.
 - Complete Capitol Lake Plaza renovation project.
 - Close Lottery lease and move to Capitol Lake Plaza.
 - Complete renovation of basement area in Becker Hanson.
 - Consolidate training areas to basement of Becker Hanson.

4. Continue aggressive statewide and capitol complex maintenance and repair program.
 - Keeping buildings in good repair so as to extend their lifespan and energy efficiency.
 - Doing renovations to LEED Existing Building standards wherever feasible.

5. Develop a plan for relocation of the Buildings and Grounds shop.
 - The current location for the Buildings and Grounds shop is just east of the Becker Hanson building in a building owned by the Pierre School District pursuant to an agreement entered into during the Janklow administration. The school district gave notice to BOA this fall that they have tentatively decided that they would like to end that agreement and reoccupy the shop currently occupied by B&G. They have indicated that they would allow us to remain in that location until Jan. 1, 2012. The shop houses equipment and personnel that are involved in daily grounds and building projects.